

# Vincent Birkenmeyer

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## EDUCATION

**Masters in Public Administration, Concentration in Government and Non-profit management**  
Pace University. White Plains, New York

**Bachelor of Arts: Major-History, Magna Cum Laude**  
Pace University. Pleasantville, New York

*Energetic and equity-minded student affairs practitioner seeking to provide college students with developmental opportunities to reach their full potential. Intentional leader and effective manager that aims to develop entry and mid-level staff through a strengths-based mindset that works towards achieving personal, professional, and community goals. Ardent advocate and life-long-learner for social justice and inclusion within education and society.*

## Residential Life and Housing Experience at Pace University-Westchester

**Director**

*January 2021-Present*

**Office of Residential Life**

Pace University. Pleasantville, New York

- Serve as a member of the student affairs leadership team, leading the Department of Residential Life
- Directly supervise Associate Director of Training and Development, Assistant Director of Residential Education, and Office Manager, while indirectly supervising 6 Residence Directors/Assistant Residence Directors and 50 student staff
- Oversee critical and essential elements of covid-19 and other health related efforts response, including quarantine and isolation procedures, staffing, safety protocols, student outreach, and compliance
- Work collaboratively with colleagues on various crisis situations and student interventions, including mental health, food, and housing insecurity which has included the creation of a campus food pantry
- Manage various campus and off-campus relationships and collaborations to create learning opportunities for our on-campus population of students
- Lead short and long term goal setting for various aspects of campus life and provide accurate and transparent reporting on progress
- Organize and promote various recognition and development efforts for students and staff to realize their full potential and set personal and professional goals
- Serve as an active member/chair of Division and University-wide Assessment committees, focusing my efforts on training others on assessment techniques and developing assessment projects that highlight the effects of our essential work in various areas

**Associate Director-Training and Development**

*October 2018-December 2020*

**Office of Residential Life and Housing**

Pace University. Pleasantville, New York

- Served as a member of the central leadership team for a department housing 1400 residents
- Selected, trained, supervised, and evaluated six full-time, professional staff and directly supervised 40 student staff members serving critical on-campus roles
- Oversaw a \$70,000 training, selection, and development budget
- Lead various projects to create a culture of assessment within the department for data-based decision making and resource allocation

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- Create and implement multi-week training programs for various levels of student and professional staff that spanned areas such as crisis response, community building, ethics, diversity, inclusion, accountability, mental health support, sexual misconduct intervention, and service to the community
- Created and implemented a 28 point Anti-Racism and Inclusion Action Plan that outlines a multi-year approach to creating more inclusive environments in our communities
- Collaborated with Counseling Services and other departments to address the needs of students in crisis situations
- Consulted with the Title IX Officer, Dean's office, and Security staff to ensure the accuracy of emergency/crisis protocols and staff training
- Developed and led a student summer outreach program aimed at connecting faculty and staff directly with students during the difficult time of covid-19 peaking
- Co-developed and led efforts to create a leadership class for student staff members, RA Class, that focused on skill-building in areas of conflict, community building, communication, and ethics
- Collaborated with Human Resources to manage all staffing needs and issues regarding performance evaluation
- Implemented the department's evaluation and goal setting processes, including a culture of strengths-based development at all levels of staffing
- Created and maintained professional staff manuals and standard operating procedures
- Co-advised Residence Hall Association and Hall Government bodies that focused on providing programs and leading advocacy efforts for the community

## **Assistant Director-Community Development/Summer Conference Operations, July 2014 –October 2018** **Office of Residential Life and Housing**

Pace University. Pleasantville, New York

- Provided on-call crisis support for approximately 1,400 residential students on senior staff rotation
- Oversee the implementation of a residential curriculum that organized learning opportunities for students in 4 critical areas: multi-cultural understanding, academic success, personal development, and sense of community
- Developed specialized and unique communities for first-year and upper-level students that helped them connect and adjust to university life
- Developed and implemented a Faculty-in-Residence program that allowed faculty members to live in Pleasantville and become active members of the Pace and Westchester community
- Worked with a team of researchers and colleagues in the creation of a new best practices model for living learning communities that was published in Living Learning Communities That Work by Karen Inkles et.al.
- Served as campus lead for summer housing, including collaboration with multiple Westchester County companies to provide affordable and safe housing for summer interns that resulted in strong communities and mutual benefits for Pace University and local enterprises, including Danone, Regeneron, and multiple IBM facilities
- Planned, implemented, and hosted multiple campus-wide programming efforts and community service opportunities that brought together Pace University and community members
- Served on the Pace Makes A Difference Day facilitator team from 2010-2017, hosting various groups of students at local community service opportunities, including Rockefeller State Park, Opperman's Pond, and the Westchester Food Bank.
- Led various assessment efforts to better understand student learning and growth through programmatic initiatives in the residence halls.
- Collaborated with various campus offices, including the LGBTQIA Center, Multi-cultural Affairs office, athletics, and others to create robust experiential opportunities for students on and off-campus.

**Residence Director**

*August 2011-July 2014*

**Office of Residential Life and Housing**

Pace University, Pleasantville/Briarcliff, New York

- Managed various residential communities on Pleasantville and Briarcliff campuses, including direct operational management, programmatic initiatives, and student support for 100-200 person facilities
- Worked directly with various student leaders and community members to produce programming efforts and leadership opportunities
- Implemented various community building and advocacy-based programs, including a sustainability-themed section, athletic support programs, and interest-based off-campus trips for upperclassmen
- Oversaw administrative tasks related to inventory, damage, billing, maintenance, keys, and security.
- Advised a hall government, including recruitment, training, and program promotion of activities and involvement in issues related to campus life

**Other Relevant Experience and Committee Work**

**North Eastern Association of College and University Housing Officers**

*August 2012 – Present*

Regional professional organization for housing professionals in the Northeast

- Served in various board leadership positions including Equity, Diversity and Inclusion chair, Metro-NY District Coordinator, New Professionals Chair, ACUHO-I Foundation Representative, and in multiple roles for strategic planning, bias reporting, fundraising, recognition efforts, financial stability, and conference planning
- Appointed to task forces for sexual misconduct policy implementation, financial responsibility expectations creation, and strategic plan sub-committee chair
- Established ideas and information sharing events, meetings, and initiatives that allowed for the collaboration of universities in the Westchester county area for mutual growth and learning, culminating in the creation of a consortium of Westchester county college housing professionals
- Selected to present over 25 times at regional conferences, retreats, and meet-ups to encourage idea sharing of best practices in various areas of campus life

**Instructor and Academic Advisor, University 101**

*August 2015 – Present*

Pace University, Pleasantville, New York

- Teach a section of University 101, a first-year college course
- Develop a syllabus that incorporates all learning outcomes of the course, including access to campus and local Westchester resources
- Coordinate with an undergraduate Peer Leader to help them develop skills and lead topics
- Serve as the primary academic advisor for each student, including one-on-one coaching and advising sessions throughout their first-year

**Adjunct Professor, Political Science**

*September 2023- Present*

- Teach various sections of introductory level political science classes including International Relations, and Comparative Politics
- Develop a syllabus that incorporates all learning outcomes of the course, including regular investigation of policy implementation across the globe, critical thinking and analysis of political decision making, and discussion of emerging ideas

**Student Affairs Assessment Committee, Chair**

*June 2022-Present*

- Coordinate all efforts of the bi-campus committee that represents 11 unique offices across the student affairs division
- Lead student affairs assessment efforts including end of year reporting efforts, implementation of assessment cycle plans, and coordinating of individual assessment presentation to the division
- Develop and implement strategic training sessions around various assessment areas

**Association of College and University Housing Officers- International**

*August 2016 – Present*

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International professional organization for housing professionals

- Served in various roles, including the Nominations Committee, Awards and Recognition Committee, Strategic Planning workgroup, and Public Policy Advisory Committee as the chair-elect and chair, helping the associations response to public policy and legislation while educating members on important policy updates
- Presented multiple conference sessions on various inclusion and housing best-practice topics including Living Learning Communities, Faculty Collaboration, Affinity based break out groups, working with campus security/police, RA unionization, impacts of FLSA, and anti-DEI state legislation
- Served as regional board representative from NEACUHO including work with sub-committees to discuss financial support of foundation initiatives, potential revenue generating ideas, and development opportunities for the foundation to sponsor

### **Gallup Certified Strengths Coach**

*August 2019 – Present*

Utilize strengths-based philosophy to coach groups and individuals on goal setting, team development, and other topics in sectors including education, finance, banking, human resources, and medicine

### **Presidential Task for on Diversity, Equity, and Inclusion, committee chair**

*August 2020 – Present*

Appointed to the cross-campus collaborative task force as staff committee co-chair to provide recommendations on creating more inclusive spaces and supporting marginalized communities at Pace University

### **Setters Leadership and Service Advisory Board**

*August 2014 – Present*

Serve as an active board member for initiatives aimed at helping emerging leaders complete a multi-year commitment to learning leadership and doing service for the community

### **Middle States Accreditation Team, committee chair**

*April 2017 – March 2019*

Led the sub-committee focused on collecting data, evaluating effectiveness, and providing recommendations for improvement on campus-wide efforts to support the student experience for regional accreditation

### **Gamma Iota Alumni Association- Westchester County New York**

January 2014-Present

*Serve as president for Westchester based organization that plans philanthropic and service events*

### **Lambda Sigma Society- Westchester County New York**

January 2013-Present

*Serve on national board and as Pleasantville advisor for service and honor society*

### **Selected Awards and Honors**

40 Under 40 in Westchester County- selected by the Business Council of Westchester 2024

Best in the North East, an award for best presentation at NEACUHO Annual Conference 2020

Jefferson Award for Extraordinary Public Service, Multiplying Good Foundation, 2011

Outstanding Service Award, NEACUHO, 2020

Outstanding Advisor Award, Lambda Sigma National Society 2018

Lavender Award- Alumni of the Year, LGBTQ Center 2015

GreenPace Award for Outstanding Sustainability Efforts 2014

Setting the Pace: Management Series Graduate 2015 (*Certificates in Project Management, Facilitation, Managing Change, and Managing Customer Service*)

Omicron Delta Kappa, National Leadership Honor Society, Honorary member

National Residence Hall Honorary, Honorary member

Lambda Sigma National Honor Society

Golden Key International Honor Society

Gamma Sigma Alpha, National Greek Life Honor Society

Pi Alpha Alpha National Honor Society for Public Administration

### **Selected Presentations and Publications**

Assessment Strategies for Residential Life, NEACUHO/MACUHO Annual Conference 2021

Making Professional Development a Priority- The Navigator, NEACUHO- April 2018 Edition

Learning at the Residence Education Retreat- The Navigator, NEACUHO- July 2018 Edition

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A Shift from Diversity Training to Inclusion Training- The Navigator, NEACUHO- Feb. 2018 Edition  
Using Coaching Strategies for Residence Life- The Navigator, NEACUHO-November 2017 Edition  
Effective Advising Strategies- The Diamond, Lambda Sigma Society- Fall 2018 Edition  
Faculty Partnerships for Upper-class students, ACUHO Annual Conference July 2018  
Anti-Racism Action Plans, NEACUHO Annual Conference October 2020  
Living Learning Community Best Practices, NEACUHO Winter Drive-in Pace University, January 2019  
Marginalized Identity Groups, ACUHO-I Annual Conference, July 2018  
Learning Assessment in the Halls, NEACUHO Annual Conference October 2019  
First-year Interest Groups, NEACUHO Residence Education Retreat, July 2016  
Navigating the Workplace with Marginalized Identities, NEACUHO Annual Conference October 2019